

**CITY OF ZUMBROTA  
COUNCIL MEETING MINUTES  
JUNE 2, 2022  
6:00 P.M.  
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Chris Horvath Tina Hostager, Sara Durhman (6:15PM) and Bob Prigge. Others present City Administrator Brian Grudem, Assistant Finance Director Kim Simonson, Public Works Director Mike Olson, Library Director James Hill Police Chief Pat Callahan, Wayne Radke, Matt Rockne, Holly Galbus (remote) and Alyssa Oeltjenbruns (SMIF).

**AMENDMENTS/ADOPTION OF AGENDA**

**MOTION** Hostager, second Horvath, to adopt the agenda. Approved 4-0-0.

**MINUTES – MAY 19, 2022, MEETING MINUTES**

**MOTION** Hostager, second Prigge, to approve the May 19, 2022, meeting minutes. Approved 4-0-0.

**ACCOUNTS PAYABLE – MAY 19, 2022**

**MOTION** Hostager, second Horvath to approve the accounts payable in the amount of \$166,863.19. Approved 4-0-0.

**PUBLIC COMMENT**

Wayne Radke addressed the Council to express his concerns about probable future expansion of the Covered Bridge Campground.

**PUBLIC HEARINGS/MEETINGS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**8-A. SMIF PRESENTATION**

Alyssa Oeltjenbruns of SMIF gave the Council an update on the programs SMIF offers and some of the projects it has sponsored within the City of Zumbrota.

**8-B. TOM THOMPSON “NOTICE FOR TERMINATION OF CONTRACT”**

Tom Thompson will be retiring and has submitted his notice for termination as the designated building official for the City of Zumbrota effective July 1, 2022. **MOTION** Hostager, second Durhman to approve the Notice for Termination of Contract with Tom Thompson. Approved 5-0-0.

**8-C. BUILDING INSPECTIONS SERVICE AGREEMENT WITH SE BUILDING INSPECTIONS (SEBI)**

Roger and Casey Pahl will be the new building inspectors. They have been working with Thompson and are familiar with the process and area. **MOTION** Horvath, second Prigge to approve SEBI as the building inspector service for the City of Zumbrota. Approved 5-0-0.

**8-D. SET A WORK SESSION TO DISCUSS CAPITAL IMPROVEMENT/INVESTMENT PLANNING & PRELIMINARY BUDGET**

**MOTION** Prigge, second Horvath to set a work session for June 22, 2022, at 4:30 pm to discuss capital improvement/investment planning and preliminary budget. Approved 5-0-0.

**8-E. PAVERS FOR THE COVERED BRIDGE AREA**

The blacktop area on the ends of the Covered Bridge is showing age and settling. Staff is recommending pavers be installed on each end of the bridge. If the pavers shift or drop over time they can be reset. The following three companies provided quotes:

Elite Hardscapes	\$33,220.00
Zumbro Valley Landscaping	\$38,304.00
Countryside Lawn and Landscaping	\$25,175.00

**MOTION** Prigge, second Horvath to hire Countryside Landscaping to install pavers for the Covered Bridge for \$25,175.00. Approved 5-0-0.

**8-F. NEW CARPET FOR CITY ADMINISTRATOR OFFICE**

When the furniture is replaced in the administrator’s office the carpet will be replaced. A quote from Prigge’s Flooring has been received for \$1,607.50. There will be some additional paperwork to be done since Bob Prigge is a Council member. **MOTION** Horvath, second Hostager to approve the purchase and installation of new carpet in the administrator’s office for \$1,607.50. Approved 4-0-1 (Prigge abstaining).

**REPORTS**

**City Administrator Brian Grudem**

Stated there had been a preconstruction meeting for the Jefferson project. The project is waiting on structures and will begin once there is a firm timeframe for those. Armstead will be going to a two day a week position and a full time CEDA employee will be engaged.

**Police Chief Pat Callahan**

The Police Department got a grant from the United Redeemer Lutheran Church Trust. He thanked them for their grant. It will be used to purchase equipment.

**Mayor Todd Hammel**

Thanked the Zumbrota VFW for the Memorial Day services. He also reminded those present the Block Party is going on downtown.

**Council Member Tina Hostager**

Told the Council that Joel Bigelow has passed away. He has been a highly active residential developer in Zumbrota and the surrounding area. Council and Staff are sending flowers and will fund it with personal donations.

The meeting adjourned 6:42 p.m.

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Brian Grudem, City Administrator