

**CITY OF ZUMBROTA  
COUNCIL MEETING MINUTES  
JULY 21, 2022  
6:00 P.M.  
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Tina Hostager, Dirk Cedergren, and Bob Prigge. Absent: Sara Durhman. Others present City Administrator Brian Grudem, Assistant Finance Director Kim Simonson, Public Works Director Mike Olson, Library Director James Hill, Police Chief Pat Callahan, City Attorney Matt Rockne, Community Development Director Kurt Meister, and Police Sergeant Justin Wallerich.

Mayor Hammel welcomed and introduced Kurt Meister the new Community Development Director.

**AMENDMENTS/ADOPTION OF AGENDA**

**MOTION** Prigge, second Hostager, to adopt the agenda as amended. Approved 4-0-0.

**MINUTES – JULY 7, 2022, MEETING MINUTES**

**MOTION** Hostager, second Prigge, to approve the July 7, 2022, meeting minutes.  
Approved 4-0-0.

**ACCOUNTS PAYABLE – JULY 21, 2022**

**MOTION** Hostager, second Cedergren to approve the accounts payable in the amount of \$08,800.31. Approved 4-0-0.

**PUBLIC COMMENT**

**PUBLIC HEARINGS/MEETINGS**

**UNFINISHED BUSINESS**

**7-A. PRELIMINARY BUDGET INFORMATION**

Simonson addressed the Council about the 2023 budget. Staff will be working over the next several weeks to get budgets together for the Park Board and EDA. There may be some additions to the budget for items such as flower baskets, grant opportunities and business funding opportunities.

**NEW BUSINESS**

**8-A. PROPOSED PARKING ORDINANCE AMENDMENT**

Sergeant Pasquale has been working on an amendment of the City's current parking ordinance. There are parking issues in some residential areas which present some concerns not addressed by ordinance at this time. The current and proposed parking ordinance are listed below:

Current Ordinance:

*§ 72.02 NO PARKING, STOPPING, OR STANDING.*

*(A) The City Council may, by resolution, designate certain streets or portions of streets as no parking or no stopping or standing zones and may limit the hours in which the restrictions apply. The City Public Works Director shall mark by appropriate signs each zone so designated.*

*(B) Except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or a traffic-control device, no person shall stop or park a vehicle in an established no stopping or*

*standing zone when stopping or standing is prohibited. No vehicle shall be parked in a no parking zone during hours when parking is prohibited, except that a vehicle may be parked temporarily in such a zone for the purpose of forming a funeral procession, and a truck may be parked temporarily for the purpose of loading or unloading where access to the premises is not otherwise available. (1982 Code, § 701.06) Penalty, see § 70.99*

Proposed changes to subdivision B:

*(B) Except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or a traffic-control device, no person shall stop or park a vehicle in an established no stopping or standing zone when stopping or standing is prohibited. No vehicle shall be parked in a no parking zone during hours when parking is prohibited, except that a vehicle may be parked temporarily in such a zone for the purpose of forming a funeral procession, and a truck may be parked temporarily for the purpose of loading or unloading where access to the premises is not otherwise available. No vehicle shall be parked within twenty feet of an intersection with another street, within five feet of any public or private driveway, within ten feet of a fire hydrant, within ten feet of any curbside mailbox, or at a place where temporary signs prohibit parking as long as such signs are in place. (1982 Code, § 701.06) Penalty, see § 70.99*

Cedergren asked if there could be some re-examination of the portion which talks about parking by a driveway to reflect it is allowed if it is the owners property. The ordinance will be reviewed and brought back to the first meeting in August.

#### **8-B. FIRE BOARD UPDATE**

Hostager reported on the Fire Board's quarterly meeting held on July 19<sup>th</sup>. The joint powers agreement is being reviewed to realign some of the language to better reflect responsibilities of the Fire Board regarding building, equipment, and land. The Board is also working on the funding metrics for the budget.

#### **REPORTS**

##### **City Administrator Brian Grudem**

Said the Jefferson Project will begin August 15<sup>th</sup>. Residents are moving into the new apartment building.

##### **Police Chief Pat Callahan**

Thanked Midwest Fabrication for giving the Police Department a \$500 donation for equipment.

##### **Library Director James Hill**

Thanked the Council for the resurface of the Library parking lot. Library patron have expressed their appreciation as well.

The meeting adjourned 6:28 p.m.

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Brian Grudem, City Administrator